



# Special Meeting of the Board of Directors Minutes

IndyGo

10/7/2024 11:00 AM EDT

@ IndyGo HQ - 9503 E. 33rd Street and/or Zoom

## **ACTION ITEM A – 1**

### **Attendance**

#### **Present:**

Members: Mary Ann Fagan (remote), Adairius Gardner (remote), Richard Wilson, Jr., Taylor Schaffer (remote)

Staff: Charlie Carlino, Matt Duffy, Jennifer Pyrz, Robert Frye

#### **Absent:**

Members: Greg Hahn, Stephanie Quick

### **1. Call to Order and Roll Call (Presenters – Richard Wilson, Robert Frye)**

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 [October Agenda - Special Meeting.docx](#)

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Board Treasurer Richard Wilson called the meeting to order at 11:00am. Chief Legal Officer Robert Frye called the roll. 4 members present and there was a quorum. Director Quick and Chairman Hahn were absent.

### **2. Regular Agenda (Presenter – Richard Wilson)**

1. A-1: Consideration and approval of Blue Line Construction Agreement with CSX Transportation (Presenter – Matt Duffy)

 [A-1 Blue Line BRT CSX Construction Agreement.docx](#)

 [Blue Line BRT CSX Crossings.pdf](#)

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The Blue Line BRT project traverses five CSXT railroad crossings along Washington Street. Four of the railroad crossings are grade-separated (railroad bridge over Washington Street) and one of the crossings is at-grade (railroad and street intersection). The Blue Line scope of work includes pavement rehabilitation, sidewalk replacement, and new stormwater infrastructure within what is considered to be CSXT right-of-way (ROW). Additionally, the at-grade crossing surface will be rehabilitated as a part of the project. CSXT contractor will rehabilitate the crossing between the rail tracks, and the IPTC contractor will rehabilitate pavement immediately up to the tracks. Per CSXT policy an agreement between IPTC and CSXT is required to complete this work within CSXT ROW.

CSXT requires all parties accessing its right-of-way for the performance of construction work to have a written agreement with CSXT fully detailing each party's responsibilities. The agreement includes insurance and liability provisions, work procedures and conditions, and reimbursement provisions relating to payment to CSXT for costs it may incur in relation to the work. IPTC's Blue Line construction contractor(s) will also be required to commit to the applicable CSXT terms and conditions for the work to proceed.

Funds associated with this agreement will go towards a force account that CSXT will draw down against as the work is completed. There are two uses of the funds: (1) pay for rehabilitation between the tracks at the single at-grade crossing and (2) to staff flaggers that are required to monitor construction and train activity while construction activities are occurring at the crossing. An estimated duration of

construction activities was created to establish construction durations at each crossing. The estimate will be updated if/as necessary to accommodate any unanticipated levels of involvement and any unused balance at project completion will be refunded.

**Motion:**

Approval of Blue Line Construction Agreement with CSX Transportation

Motion moved by Mary Ann Fagan and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Taylor Schaffer – AYE; Richard Wilson, Jr. - AYE; Motion passed 4-0

**3. Adjourn (Presenter – Richard Wilson)**

On order of Board Treasurer Richard Wilson and there being no objection, the meeting was adjourned at 11:05am.

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Robert Frye  
Chief Legal Officer